

RFP#14891-10: White Mountain Apache Behavioral Health Services Whiteriver to Flagstaff, AZ

Northern Arizona Regional Behavioral Health Authority ("NARBHA") is acting as the agent for White Mountain Apache Behavioral Health Services ("Customer") to obtain this service. NARBHA is not responsible for any costs or expenses associated with this service.

RFP Contact:

Caroline Valencik
Sr. Telemedicine Admin Specialist
NARBHA
1300 S. Yale St., Flagstaff, AZ 86001
caroline.valencik@narbha.org
928-214-2201

Customer/Billed Party:

White Mountain Apache Behavioral Health Services
PO Box 1089
Whiteriver, AZ 85941

Requested Service Information:

Circuit Type: Minimum 1.5MB pipe (e.g., T1s, Metro Ethernet, etc.)

CKL1: 249 West Ponderosa Drive, Whiteriver, AZ 85941 (928-338-xxxx)

CKL2: 1300 S. Yale St., Flagstaff, AZ 86001 (928-774-xxxx)

NOTE: The Flagstaff end of the circuit will run to the Flagstaff Qwest Central Office, 24 W. Aspen Ave., Flagstaff, AZ 86001, where it will cross-connect to assigned slot on the MUXed Qwest DS3 owned by NARBHA. **Bids for this circuit should not include a channel termination fee at the Flagstaff end.** An LOA from NARBHA will be required for carriers to cross-connect to NARBHA's MUXed DS3.

Date of RFP posting: July 12, 2010

Bid deadline: July 30, 2010. Bids received after July 30 2010, 11:59 p.m. AZ-MST will not be considered.

Target installation date: October 31, 2010

Deadline for questions on RFP from bidders: July 23, 2010

Bid Requirements:

"Bidder" is the person or company responding to this RFP. Bidders may provide bids from more than one carrier. For each bid answer the following questions in order, numbered. If a question does not apply to your bid, write "does not apply."

1. Provide name, address, and telephone number of bidding company, i.e., the party responding to this RFP.
2. Provide the date your bid expires.
3. Describe bandwidth and type (e.g., point-to-point T1, Metro Ethernet, etc.) of circuit being bid.
4. Describe the route the circuit will take.
5. Provide pricing for all contract terms available from your carrier up to 36-month terms. Customer will decide on a contract term based on RFP responses. An attached price sheet is fine as long as all of the following questions are answered:

- a. For each contract term, state monthly recurring cost.
 - b. For each contract term, state non-recurring cost.
 - c. Include any mileage charges; total number of miles and rate(s) per mile should be included.
6. If there is an installation charge, describe exactly what services the charge covers.
7. Provide name(s) of underlying carrier(s) (i.e., owners of the infrastructure used to deliver the circuit).
8. State whether the bid is for meet-point service and, if so, with which carriers.
9. Provide name(s) of billing party/parties. If circuit type is Metro Ethernet, state whether the billing party will unbundle internet port costs and transport costs on monthly bills.
10. Provide documentation that the billing party/parties is/are in good standing with the Arizona Corporation Commission. (See sample RFP response for acceptable documentation.)
11. Provide Universal Service SPIN number(s) of billing party/parties.
12. Unless the bidder is already providing circuits on the NARBHA Telemedicine Network, provide the names and phone numbers of at least three references (preferably from other telemedicine networks and preferably in Arizona) for the bidder.
13. Unless the carrier is already providing circuits on the NARBHA Telemedicine Network, provide the names and phone numbers of at least three references (preferably from other telemedicine networks and preferably in Arizona) for the carrier. Carriers currently providing service on the NARBHA Telemedicine Network are: Qwest, Frontier/Citizens, TeleSpectra/Sparkplug, and AT&T.
14. If quoting Qwest service for the circuit or a portion of the circuit, provide documentation according to the FCC Tariff that this pricing is correct.
15. If quoting Frontier service for the circuit or a portion of the circuit, provide written confirmation from Frontier, on Frontier letterhead, that the quoted prices for both NRC and MRC will be honored through the bid's expiration date.
16. **State** that bidder will provide to NARBHA a copy of the contract countersigned by the carrier within 30 days of Customer's providing the signed contract to bidder. State bidder's understanding that failure to provide the countersigned contract within 30 days will result in NARBHA's and Customer's option to decline future bids from this bidder.
17. **Acknowledge the following:** The deadline for installation of this circuit after receipt of the signed contract from Customer is 60 days. Failure to install the circuit within this time frame will result in NARBHA's and Customer's option to decline future bids from bidding party and/or carrier. Failure to install the circuit within 90 days after receipt of the signed contract from Customer will constitute a breach of agreement and will result in termination of the contract without incurring contract termination fees.
18. **Acknowledge the following:** monthly recurring cost will not increase more than 5% per year during the contract term. The contract will include this requirement. Failure to abide by this requirement will result in contract termination without liability to the customer, and will result in the customer's option to decline future bids from this vendor.

19. Acknowledge the following: bidder understands and agrees to the terms outlined in this Request for Proposal.

Submit bids via email to Caroline Valencik, NARBHA Sr. Telemedicine Admin Specialist, caroline.valencik@narbha.org.

Requests from NARBHA for clarification on your bid must be answered within three (3) business days. Failure to respond within three business days will result in your bid being declined.

All bids and contracts will be disclosed to NARBHA and to the Universal Service Administrative Company.

Winning bid will be selected based on recurring monthly cost; non-recurring cost; prior satisfactory experience on the part of both bidder and carrier working with the NARBHA Telemedicine Network or satisfactory references (preferably with telemedicine networks in Arizona); documentation that billing party is in good standing with the Arizona Corporation Commission; and clear, satisfactory responses to all bid requirements.

If Customer fails to sign a contract before the winning bid expires and it results in a change in price by the winning bidder, NARBHA and Customer reserve the right to reopen the RFP for bids.

NARBHA and Customer make no warranty that this RFP will result in a purchase of a circuit.

NARBHA will notify bidders of their bid status within ten (10) business days of the bid deadline